

**WINTHORPE WITH LANGFORD PARISH COUNCIL MINUTE OF THE MEETING HELD ON  
THURSDAY 18<sup>TH</sup> SEPTEMBER 2014 AT 7.30PM IN THE VILLAGE HALL**

**PRESENT:** Mr D Aldridge, Mr R Allen, Mr L Cammack, Mr S Jackson (Chairman), Mr A Leary, Ms S Masheder, Mr G Thompson, Mr B Wright

CC/DC Mrs M Dobson

Mr David Clark – Chairman of South Scarle’s Parish Council

**1. APOLOGIES FOR ABSENCE:** Mr R McClymont – Holiday – Accepted.

**2. DECLARATIONS OF INTEREST:** None

**3. RECEIVE AND ACCEPT:**

The minutes of the meeting held on Thursday July 17<sup>th</sup> had been circulated. Mr Aldridge requested that item 4e but changed slightly to read ‘the existing *Langford* sand and gravel extraction’ as the point was vague and may cause some confusion.

The above amendment was made and the minutes were taken as read and signed by the Chairman.

**4. MATTERS ARISING FROM THE MINUTES:**

A, The Clerk had prepared the accounts for July and August, these had been circulated

B, The lime tree that was situated on the village green had been removed as previously discussed.

C, The festival Account had been prepared by Ms Masheder and the cash banked by the Clerk. The Account had been published in the focal point, however it was thought that this should have perhaps been delayed until the account had been approved by the Parish Council. This was a mis-communication and would not occur again.

D, The clerk had obtained a quote for the works to the fence between the Jubilee Meadow and the River Fleet, however a further quote would be obtained before further action was taken.

E, The Clerk had completed the real time information for the previous month. The clerk had also contacted the internal Auditor, Mr Richardson, to arrange the half year internal audit. This would be carried out in November.

F, Mrs Dobson reported that the Youth Club was moving along well. There was to be an event in Collingham on the 20<sup>th</sup> September which would promote the Youth Club.

**5. FINANCE:**

A, To approve expenditure as at 18<sup>th</sup> September 2014:

**Current Account:**

Mr D Lyne	Chq 101081 – Grass Cutting services	£708.00
Heartwood	Chq 101080 – Tree felling services	£600.00

Focal Point	Chq 101082 – Half yearly grant	£315.00
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**Events Account: (Expenditure relating to the village festival)**

Decent Chaps	Chq 100109 – Band	£320.00
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WPCC	Chq 100110 – Donation	£200.00
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Babert Appeal	Chq 100111 – Donation	£483.05
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Party Time	Chq 100112 – Equip hire	£50.00
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**Total Expenditure:** **£2676.05**

B, A letter had been received from the external auditors relating to the audit of the annual accounts 2013/14. The Auditors had been attempting to contact the Clerk, however the address that was used did not exist. The Auditors had contacted the Chairman who clarified the correct contact details. It was thought that the auditors had acted correctly under the circumstances as the Parish Council has previously requested that any issues raised regarding the Annual Audits be brought to the attention of the Chariman as well as the Clerk. This would allow further transparency.

C, Ms Masheder reported on the village festival. It was a well attended event and a successful day. Thanks were given to all those involved in making the day a success. Thanks were also given to Ms Masheder for her work in reconciling the accounts and passing the information to the clerk.

This year's donations were made to the Winthorpe Parochial Church and The 'Babert Appeal'

**6. PLANNING:**

A, A letter had been received regarding an application outside of the Parish. The Application was for a food store and petrol station located on the Cattle Market roundabout. The site had been previously used as a Council depot. The Application included the demolition of the existing buildings and construction of a Sainsbury's food store and Petrol station. Comments were made regarding the effect the new site may have on traffic flow in the area. It was thought that Newark was already 'bottle necked' at that roundabout and the food store may make the situation worse. It was agreed that these comments be relayed the District Council.

**7. REMOVAL OF THE TREE OUTSIDE THE LORD NELSON:**

A, As previously reported the lime tree situated on the village green had become diseased and unsafe and therefore it was removed down to the stump. Following its removal there had been some discussion about who owns the land that the tree belonged to. The Chairman had spoken to the Highways Department who were claiming that the land had been adopted by them some time ago, however they could not say when or prove the matter. The Parish Council had spoken to the solicitor about this matter and confirmed that there was proof supporting the Parish Council in the claim that the land is owned by the Parish Council therefore the responsibility of the Parish Council. Mr Cammack offered to log on to the online Land Registry to again confirm who owned the land. There was also some discussion as to whether the stump, which currently stands an inch or less above ground level, be removed completely. It was thought that its removal may be complicated due to the location of the water way which runs underneath the Village Green. This may therefore prove to be a costly exercise.

## **8. EMBANKMENT FROM THE COMMUNITY CENTRE DOWN TO THE RIVER FLEET:**

A, A letter had been received from the Community Centre requesting some assistance in clearing the embankment which had become very overgrown. It was thought that a working group could come up with some ideas and costs to landscape the bank. The pathway from the Community Centre down to the Jubilee Meadow runs alongside the embankment and is regularly used by many villages therefore many would benefit from its regeneration.

It was thought that due to the gradient of the embankment a full risk assessment and method statement should be carried out before any work commences. A working group from the Community Centre and Parish Council was proposed to draw up detailed proposals for what needed to be done. Mr Allen suggested a possible source of voluntary help.

## **9. CORRESPONDENCE:**

A, The clerk had received a letter regarding the availability of allotments. The contact details for Mr Barthorpe, who was responsible for the issuing of the plots, were passed on to the lady.

B, The clerk had received a letter regarding the purchase of a defibrillator machine for the Parish. It was said that many Parishes are choosing to have a defibrillator machine available to its residents and visitors as it may prove a life saving device whilst waiting for the emergency services. The Clerk would write to the community centre for their views. It was suggested that a fundraising exercise could be carried out to enable the Parish to purchase a machine.

## **10. ANY OTHER BUSINESS:**

A, Mr Thompson reported that the Youth Club now have a committee and would officially take over on 1<sup>st</sup> October 2014

B, Mr Cammack presented a budget for the Annual Bonfire event to the Parish Council, a copy of which is attached. In the event of the cancellation of the bonfire all efforts would be made to cancel the hire of equipment and purchase of fireworks as early as possible (before 1pm on the Saturday) to ensure that costs were not incurred unnecessarily. The Council should however plan for the expenditure in case of the worst. The Clerk would email a copy of the insurance to Mr Cammack, Mr Leary and Mr Thompson.

C, Mr Aldridge requested a change in the working practise regarding the minutes of the meetings. It was requested that a copy of the minutes be emailed to those with email access no later than 1 week after the meeting. The clerk would however deliver a copy to those without email. The papers would go out as normal.

**Meeting Closed 9.23PM**

<b><u>Actions</u></b>	<b><u>When</u></b>	<b><u>Who</u></b>
A, Minutes to be emailed	25 <sup>th</sup> September 2014	Clerk

<b>B, Write to Comm Centre</b>	25 <sup>th</sup> September 2014	Chairman
Regarding embankment		
<b>C, Write to Comm centre</b>	25 <sup>th</sup> September 2014	Clerk
Regarding defibrillator purchase		
<b>D, Focal Point Article</b>	19 <sup>th</sup> September 2014	Clerk
<b>E, Real time information</b>	30 <sup>th</sup> September 2014	Clerk
<b>F, Confirm internal Audit date</b>	25 <sup>th</sup> September 2014	Clerk
<b>G, Confirm repair works</b>	25 <sup>th</sup> September 2014	Clerk