

**MINUTES OF MEETING OF WINTHORPE WITH LANGFORD PARISH COUNCIL HELD ON 21 FEBRUARY 2013 IN THE VILLAGE HALL AT 7.30PM**

**Present:** Mr Aldridge, Mr B Allen, Mr S Jackson (Chairman), Mr A Leary, Mr McClymont, Mr G Thompson  
Clerk and Finance Officer – Miss S Tomlinson

DC M Dobson  
CC V Dobson

Public attendance – None

**1. Apologies for absence:**

Mr Cammack – Holiday - Accepted  
Ms Masheder – Holiday - Accepted  
Mr B Wright – Work commitments - Accepted

**2. Declarations of Interest:**

None

**3. To receive and accept:**

- a) Minutes of the meeting held on 17 January 2013

The Minutes were taken as read and signed by the chairman. Proposed by Mr Thompson and seconded by Mr Leary.

**4. Matters arising from the minutes:**

- a) Safety Audit sheets were distributed to the members of the council, however it was asked that the clerk make a minor adjustment to the forms and recirculate with the next agenda.  
b) The Clerk and Mrs Dobson had continued to follow up the planning issue regarding the BT box on Gainsborough Road, BT had been in touch with Mrs Workman, who had objected to the proposal, to explain that following comments made, BT would be looking to re-site the BT box in more suitable location.

**5. Finance:**

- a) To approve expenditure as at 21 February 2013:

<u>Expenditure:</u>	£
Mr. R Smith (Uxello website hosting, replacement chq – original destroyed)	72.00
WPCC - Grant	150.00
LPCC - Grant	150.00

**Total Expenditure** **£ 372.00**

- b) The Clerk presented the members of the council with the accounts for January. The Clerk explained that an error had been made in December. An incorrect cheque book had been used to pay December's expenses, leading to the events account falling into its overdraft. No charges had been applied up until the end of January, however the clerk would check again in February. If any charges were applied the clerk would consult the members of the council to discuss how this expense should be met.  
c) The Clerk reported that the cricket club had paid their grass cutting bill and future bills would be paid via electronic transfer.

- d) The above expenditure was agreed and the cheques were signed. Proposed by Mr Leary and seconded by Mr Allen.
- e) The Financial regulations were read. Thanks were given to Mr Leary for his time working on updating the document. It was requested that the clerk ensures, where possible, each cheque stub show the invoice number the payment corresponds with.
- f) The Standing orders were read. No comments were made. These would now be adopted along with the Financial Regulations at the Annual meeting. Proposed by Mr Aldridge and seconded by Mr Thompson.

## 6. Planning.

- a) APP/B3030//12/2185198 – Appeal – Gainsborough Road Langford

The Appeal granted permission for the change of use of an agricultural building, to use for the repair and maintenance of plant and machinery.

## 7. Correspondence.

- a) The Chairman spoke of the Churches plans to close the churchyard as space for further graves was now dwindling. It was suggested that the Council put together a working group to identify what needs to be done to progress works to the new burial ground on Hargon lane. The Chairman agreed to speak to Gills Funeral directors to obtain some guidance. Councillor Dobson recommended that the Chairman speak to the new vicar, due to arrive in April.

It was explained that there had been no graveyard records for Winthorpe Parish church prior to 1987 found at present, however further investigations would be made. It was also believed that any plot 99 years or older could be used again. With this in mind the Chairman agreed to speak to the vicar about this.

## 8. Any other business

- a) Mr Allen notified the members of the council of works due to be carried out to Drove Lane in the coming weeks. The works would involve applying an anti-skid surface to the road.
- b) Mr Aldridge reported rubbish along the river bank; it was thought that this was due to the high water levels over the past few weeks. The clerk would take this matter up with the environment agency.

**The meeting closed at 8.20pm.**

**Next Parish Council Meeting: Thursday 21<sup>st</sup> March 2013 – 7.30PM in the Village Hall**

Action required	Person to undertake the action	Date to be completed by
Speak to environment agency	Clerk	March meeting
supply councillors with amended report forms to record the safety checks	Clerk	15 <sup>th</sup> March 2013
Prepare next VAT submission	Clerk	March meeting
Prepare February Accounts	Clerk	15 <sup>th</sup> March

