

MINUTES OF MEETING OF WINTHORPE WITH LANGFORD PARISH COUNCIL HELD ON 12 DECEMBER 2012 IN THE VILLAGE HALL AT 7.30PM

Present:

Mr D Aldridge, Mr B Allen, Mr S Jackson (Chairman), Mr A Leary, Mrs Mashedor, Mr B McClymont, Mr B Wright
Clerk and finance officer – Miss S Tomlinson

DC M Dobson

Public attendance – Mr T Workman, Mr D Richardson

1. Apologies for absence:

Mr Thompson (Work commitments) - Accepted
Mr Cammack (Work Commitments) - Accepted
Mr McClymont (illness) - Accepted

2. Declarations of Interest: None

3. To receive and accept:

- a) Minutes of the meeting held on 15 November 2012.

The Minutes were taken as read and signed by the chairman. Proposed by Mr Wright and seconded by Mr Aldridge.

4. Matters arising from the minutes:

- a) A letter was written to Mr Richardson to invite him to join the Parish Council's discussions regarding the Financial Regulations and Standing Orders, this had been completed, Mr Richardson was in attendance.
b) Planning Applications had been responded to accordingly
c) Financial Regulations and Standing Orders had been updated by Mr Leary.
d) Mr Aldridge enquired if part of the bridge repair costs should be charged to the Community centre as the bridge connects the centre to the Cricket Field. The Chairman explained that the Community Centre was not aware of the repairs and so charging them part of the cost would be inappropriate. It was also noted that the costs received also included the installation of the new dog bin and the repair to the door to the Parish notice board.

5. Finance:

- a) To approve expenditure as at 12 December 2012:

<u>Expenditure:</u>	£
Miss S Tomlinson (Admin Exps)	67.08
Mr D Lyne (Grass Cutting)	88.38
Winthorpe Community Centre (Hire charges)	12.00

Total Expenditure **£ 167.46**

- b) The Clerk updated the members of the council about the current VAT reclaim situation. After a recent conversation with the VAT department, it was apparent that there may be a delay with the tax refund; this was due to problems within the office. These issues were being addressed and the Clerk would continue to chase the refund due.
c) The Clerk presented the members of the council with the accounts for the previous two months in a new format for discussion. Members of the Council agreed that this format was acceptable and going forward this method would be adopted.

- d) Mr Leary presented the members of the Council with the work he had done to the financial regulations and standing orders. Mr Leary explained that he had consulted NALC and other small Parish Councils for their current regulations to assist in the task of updating Winthorpe with langford's controls. The members of the council read through the document and a brief discussion took place, after various comments and queries it was felt that as the documents required further discussion it would be beneficial for the finance committee to convene to finalise the documents before re-presenting them to the parish council. A special working group comprising of Mr Aldridge, Mr Jackson and Mr Leary would work on this.
- e) Mr Richardson was asked if he would continue to assist the Parish Council with their financial controls, he agreed that, where possible, he would do so.

6. Planning.

One application was received:

- a) Application number: 12/01613/TEL24

Mr Workman attended the meeting to air his concerns regarding the installation of the BT Box outside of his property on Gainsborough Road. He explained that he had observed many workmen attending to the current nearby green BT box, his concerns were that the proposed site had no space for workmen to safely work at the box. Mr Workman and other members of the council felt that there were more appropriate spaces that the box could be sited, closely adjoining the present proposed site.

Proposed installation of green BT box on Gainsborough Road – Application rejected – Clerk to respond accordingly.

7. Correspondence.

- a) None.

8. Any other business

- a) None

The meeting closed at 8.45pm.

Next Parish Council Meeting: Thursday 17th January 2013 – 7.30PM in the Village Hall

Action required	Person to undertake the action	Date to be completed by
Write Focal Point monthly newsletter	Clerk	20 th January 2013
supply councillors with report forms to record the safety checks	Clerk	January 2013 meeting
Respond to Planning Application	Clerk	31 st December 2012
Prepare 3 rd quarter accounts	Clerk	January 2013 meeting