

WINTHORPE WITH LANGFORD PARISH COUNCIL

Minutes of the Finance Meeting held at The Lord Nelson on Thursday 16th July 2020 commencing at 7.00 pm

Present : Mr A Leary (Chairman), Mr L Cammack, Mr S Lord, Mr P Smith, Mr B McClymont, Mr B Allen, Mr B Wright, Mr P Farmer and Mr M Kneen

Apologies: Mr D Richardson

Clerk: Mrs S Sillery

Declarations of Interest: None

The Chairman confirmed that having previously discussed the 2019/20 accounts, these should now be supported for submission. The Clerk has emailed PKF Littlejohn regarding the viewing period, as this has caused problems in the past. The suggested viewing time is to commence on the 3rd August and run through to the 14th September. This is 30 working days allowing for the August Bank Holiday. This timeline was confirmed. Clerk to send the necessary paperwork to Mr Cammack to put on the website and she will submit the documentation to PKF Littlejohn.

Monthly Accounts:

Current Account	£526.01*
Holding Account	£10,736.30
Festival Account	£826.20 £0.05p interest for June
Tennis Club Account	£4157.37
Focal Point Account	£1724.91**
Property Trust Account	£7386.05
Events Account	£285.97

*The grass cutting payment of £440.00 was received from VIA on the 3rd July. The only invoice to pay is to Doug Lyne for the June grass cutting in the sum of £595.98

**Willsons Printers invoice of £242.00 paid for the printing of the July edition

Clerk to invoice the Cricket Club for their annual rent

HMRC VAT:

The Chairman asked the Clerk about the next VAT claim. The Clerk confirmed that the best time to claim is when the grass cutting season is over in October as Doug Lyne's invoices are the main VAT payments. This was agreed.

AOB:

None

Meeting Closed. 7.20 PM