

WINTHORPE WITH LANGFORD PARISH COUNCIL

Minutes of the Finance Meeting held remotely on Thursday 16th April 2020

Present: Mr A Leary (Chairman), Mr L Cammack, Mr P Smith, Mr M Kneen, Mr S Lord and Councillor L Dales

Apologies: Mr B Wright, Mr B McClymont, Mr B Allen and Councillor M Dobson

Clerk: Mrs S Sillery

Declarations of Interest: None

The Chairman felt that due to the current situation, and the fact that this meeting was being conducted remotely, the Clerk should run through the end of year balances and also cover off any transactions carried out in the new tax year.

Mr Duncan Richardson has completed an internal audit on the accounts and found everything to be in order.

The external auditors, PKF Littlejohn have been in touch with the Clerk and confirmed that due to the coronavirus, there would be a delay in sending out the year end paperwork. Mr Leary felt that it would be prudent for the Clerk to prepare everything in readiness and felt sure that PKF Littlejohn would be in touch again within the next couple of weeks. Everyone was happy with this course of action.

Clerk confirmed that the VAT had been claimed to the end of November 2019.

Mr Cammack asked if the Council were happy for Mr Hickman to have access to the HSBC accounts in order to run the tennis club account, this was agreed.

Balances as at 31st March 2020

Current Account -	£1,349.86
Festival Account -	£825.27
Events Account -	£285.97
Holding Account -	£7,947.56

Tennis Club Account - £4,102.37

Property Trust Account £7,361.05

The Focal Point account has received the transfer via Mr Richardson in the sum of £2,664.91 on the 1st of April. The Clerk has paid Willsons for the April printing costs in the sum of £242.00 and the balance now in the account is £2,422.91

The Current account has a balance of £322.80, the following transactions having been made since 1st of April

Clerk's wages	£170.00
Doug Lyne (March)	£483.30
NSDC Don Bin Contract	£355.68
S Lord – Village sign costs	£18.08

There were no further questions in relation to the accounts and everyone was happy with the details provided.

Meeting Closed. 7.20 PM