

# WINTHORPE WITH LANGFORD PARISH COUNCIL

**Minutes of the Finance Meeting held on Thursday 17<sup>th</sup> October 2019 in the Village Hall, Winthorpe commencing at 7.00pm.**

**Present:** Mr A Leary (Chairman), Mr B Allen, Mr M Kneen, Mr P Smith, Mr B Wright and Mrs L Dales (District Councillor)

**Apologies:** Mr L Cammack, Mr S Lord, Mr B McClymont, Mr P Farmer and Mr D Richardson

**Clerk:** Mrs S Sillery

**Declarations of Interest:** None

## **Matters Arising from the Minutes of 18<sup>th</sup> July 2019**

Mr Smith confirmed that he had received a copy of the plan confirming the areas of grass that Doug Lyne cuts in the village

Duncan Richardson had sent an email to confirm that he had conducted an audit of the accounts as at the end of August and all was in order.

The Clerk confirmed that the Cricket Club have paid the outstanding two years rent.

Minutes declared as a true record proposed by Mr Allen and seconded by Mr Smith.

Mr Allen then brought up the subject of the ownership of the land where the Alms Houses are situated. He had been doing some investigation and had found two documents dated 1984 which confirm that the land is in fact Common Land and is protected as such under Section 9 of the Act of 1965

Mr Cammack had recently asked Tallents Solicitors to investigate the ownership of the land. Mr Allen has sent the documents to Mr Cammack so that he can forward them on to Tallents for them to look at. Clearly further investigation is not required and this will save additional costs.

Mr Allen also confirmed that the strip of land at the side of the Lord Nelson pub is also common land. Mr Allen felt that this information regarding both sites needs to go into the Parish Council records.

## **Monthly Accounts:**

Balances of accounts as at 8.10.19

Current account £305.27

Festival account £825.05

Events account £943.47

Holding account £11,389.26

Property Trust account £6,961.96  
Tennis Club account £0.00

Expenditure since the last meeting other than the usual garage rent, Clerk's wages and grass cutting:

£250 Uxello for website refresh  
£402 Deposit for new Notice Board  
£250.91 BHIB Insurance renewal  
£240.00 PKF Littlejohn – Annual audit fees

### **PKF Audit Results**

We have received the results of our annual audit. Everything was fine in relation to the accounts however PKF have said that

*We note that the smaller authority did not comply with Regulation 15 of the Accounts and Audit Regulations 2015 as it failed to make proper provision for the year 2019/20 for the exercise of public rights, since the notice regarding the period for the exercise of public rights was not published before the start of the period. As a result, the smaller authority must answer "No" to Assertion 4 of the Annual Governance Statement for 2019/20 and ensure that it makes proper provision for the exercise of public rights during 2020/21.*

Both the Clerk, Mr Leary and Mr Cammack are somewhat baffled by this as all the paperwork was displayed on the website and the Notice Board. Clerk to contact PKF for an explanation.

### **HMRC VAT**

Clerk confirmed that she would claim the VAT when the grass cutting period was over and also when we have had the bonfire as there is a lot of VAT to claim back on the fireworks.

**Any Other Business:** None

Meeting closed at 7.24 pm