

WINTHORPE WITH LANGFORD PARISH COUNCIL

Minutes of the Finance Meeting held on the 19th July 2018 at the Village Hall, Winthorpe commencing 7.00 pm

Present: Mr A Leary (Chairman), Mr S Lord, Mr D Aldridge, Mr B McClymont and Mr M Kneen

Apologies: Mr L Cammack, Mr D Richardson, Mr P Farmer, Mr B Wright and Mr B Allen

Declarations of Interest: None

Matters Arising from the Minutes of the 19/4/2018:

The role of the Internal Auditor is to be written up by the Clerk and sent to Mr Leary for overseeing.

Mr Aldridge asked that the Clerk amend the minutes as follows:

Second paragraph, add the work Property in relation to the trustee status to give clarification.

Third Paragraph, amend to "the question was raised as to the cost of a *burial* plot would be.

Clerk to change the wording of "the Parish Council were happy with the accounts" to "the Parish Council *accepted* the accounts".

Clerk to add the final figures from the audited accounts to the minutes.

Clerk confirmed that she was still awaiting the audited accounts from the External Auditor.

Clerk to check formulas on the excel document for the Current Account and the Holding Account as these are not adding up.

Tennis Club – In relation to the claiming of the VAT for the work done on the tennis courts. We have not heard back from the H.M.R.C as to whether we can claim the VAT back bearing in mind that the tennis courts are on land which is part of the Winthorpe Property Trust. In the absence of any communication from H.M.R.C, it was proposed by Mr Cammack via email that we claim back the VAT and see what happens. This was seconded by Mr Leary and had the full agreement of the Council. Clerk to put a VAT claim in.

Review of the Accounts

Current Account Balance - £3,593.98

Holding Account Balance - £14,300.10

Festival Account Balance - £505.57

Events Account Balance - £1,146.70

Property Trust Account Balance - £2,032.94

The clerk confirmed that she had paid £200 for the Inflatable Slide at the Festival as previously agreed. The funds had been transferred from the Festival account to the Current Account prior to the Festival monies being credited.

Payments during July –

NSDC Rent - £40.12

Clerk's Wages - £170.00

Doug Lyne Grass Cutting for May - £711.00

Focal Point Donation - £375.00

Merlin Inflatables - £200.00

Since the Clerk had prepared the accounts for the meeting, she has transferred £2,300.00 from the Holding Account to the Current account to enable the payment of the invoice for the Tennis Club works now that it complete and also to top the balance up in readiness for August payments.

Accounts for Payment –

All Courts Limited - £4,362.00 – Tennis Club

Doug Lyne – June mowing - £1,137.00

The accounts were accepted unanimously by the Council

Summer Festival

Mr Cammack had emailed the final account for the Summer Festival and the distribution of the funds needs to be agreed by the Council.

There were a few questions raised about the distribution and it was felt that these questions needed to be answered before agreement could be reached. It was agreed that the Clerk would email the following questions to Mr Cammack who in turn could either answer them or pass them on to Sue Mashedor.

Mr Lord asked why the Cheerleaders are given a donation but the Line Dancers are not?

Is the figure quoted for the BBQ a net figure?

The £79 quoted for the Giant Slide, is that the total money taken on the day?

Have the Festival Committee agreed the distribution?

Is the Festival Committee happy to have a loss of £121 on the Giant Slide?

The Parish Council are in agreement to donate to Homestart but they felt that we should not be donating more than was raised. If the proposed £600 is donated to Homestart, £47.80 would be coming out of the Festival contingency monies.

It was agreed not to write out the cheques until clarification to the above is received. Clerk to email Mr Cammack.

Meeting Closed 7.40 p.m.