

# WINTHORPE WITH LANGFORD PARISH COUNCIL

## **Minutes of the Meeting of the Parish Council held at the Village Hall on the 21<sup>st</sup> June 2018 commencing 7.30 pm**

**Present** – Mr L Cammack (Chairman), Mr S Lord, Mr D Aldridge, Mr M Kneen and Mr B Allen

**District/County Councillor** – Mrs M Dobson

**Clerk** – Mrs S Sillery

**Apologies** – Mr A Leary, Mr B Wright, Mr P Farmer and Mr B McClymont

**45/18 – Declarations of Interest** – None

**46/18 – To receive and accept the minutes of the meeting dated 17<sup>th</sup> May 2018 and any matters arising.**

The Chairman confirmed that the Wren Application has been submitted.

GDPR – The Chairman confirmed that having councillor's names in the minutes was in order as it was a public record. However, when raising matters by a third party, the Parish Council would need to seek their permission.

Tennis Club – The Council has received a payment from the Tennis Club for the cost (inclusive of the VAT) of relaying the playing surface in the sum of £4,362.00 incl VAT. The Chairman has written to the H.M.R.C. in relation to the matter of reclaiming VAT. Having spoken to Newark and Sherwood D.C, it is their initial opinion that, as a Parish Council, we are in order to reclaim VAT but not as a Property Trust. We will await the H.M.R.C. response for clarification.

Burial Plot – The surfacing has been paid for and we have one quote for the picket fence of £1,038.00. The Chairman is chasing another which has been sent to the Clerk by email but she was unable to open the attachment. Mr Lord said that he had priced up the wood and this was about £300.00, so together with labour, the works would cost around £1,000.00.

Allotment Association – The Chairman has signed the new tenancy agreement and passed a copy to the association. The shed has been delivered but needs to be located when the ground dries. Mr Allen is to assist with this.

Play Park – The Chairman has checked our insurance policy and we are insured for anyone using the Play Park.

Mr Lord proposed that the minutes are accepted as a true record and Mr Aldridge seconded this.

**47/18 – Wren** – see above **Tennis Club** – See above. Charles Lawrence has given a reasonable quote to resurface the courts of £3,635.00 plus VAT and we await his invoice when the work is completed.

**48/18 - Burial Ground** – Mr Allen confirmed that when Doug Lyne originally quoted for the picket fence, he did so with the materials available to him at the time and would like to requote again. The Chairman will have a word with him about this as he wants to check with him when he is cutting the grass in readiness for the Festival.

**Allotment Association** – The cost of the shed was £1,630.00 plus VAT and the association transferred £1,800.00 to the Parish Council so it now holds £170.00 of the association's money. The Council had previously agreed to give a grant of £300 towards the cost of the shed. However, with the grant from N.S.D.C, a grant from Councillor Dobson and the shed costing less than expected, the £300.00 is not required to actually purchase the shed. The association has asked if the Parish Council would still make the grant so that they could use the funds for padlocks and to make the area around the shed look better. The Chairman suggested that this was a good idea and the Parish Council agreed subject to the funds being spent correctly.

As mentioned earlier, Mr Allen is to assist moving the shed in position. The Chairman asked if, at the same time, Mr Allen could assist with the village flag which has got caught up. Mr Allen agreed to do this.

#### **49/18 Invoices for Approval and Other Financial Matters**

The Clerk confirmed the following invoices for payment:

Doug Lyne for grass cutting in May - £711.00

Focal Point grant - £375.00

Balances

Current Account - £4,890.10 – this is a large balance as the Tennis Club funds are included. The Langford PCC has yet to cash their cheque of £150.00. Mr Wright will be asked about this at the next meeting.

Festival Account - £705.53 - £0.04 pence interest for June

Events Account - £1,146.70 – no transactions

Holding Account - £14,300.10 - £1.97 interest for June

Property Trust Account - £2,032.94 – this is reduced due to the Tarmac Path at the Burial Ground costing £4,434.00.

### **50/18 – Planning Applications**

Garages off The Woodlands – Mr Aldridge has responded to the two correspondences we have received from the Planning Department, the second containing a more detailed plan. The Parish Council have objected to the proposed building of a bungalow as it provides no benefit to the village. Mrs Dobson said we need to be able to show that the existing garages are used to house vehicles as they are intended for and not just for storage.

Village Farm, Folly Lane, Norton Disney – Proposed erection of an animal-by-products processing facility - Mr Aldridge objected to the proposal on behalf of the Parish Council on the basis of the likely obnoxious smells associated with such facilities, Skellingthorpe being confirmation of this. The vehicles carrying the animal remains also emit very bad smells. He has also copied Robert Jenrick MP into his response.

The site of the facility is in open countryside. Norton Disney is a very attractive village with the popular Green Man Pub which holds many village events.

Also the access to the proposed site on Folly Lane will be via the A46 which may cause accidents.

Mrs Dobson has also objected on behalf of the Parish Council and she asked Mr Aldridge to copy her in on his response to the Planning Department.

Summer House at The Tallat, 4 Gainsborough Road – 6 x 3 metres with an apex roof of 2.6 metres. No objections

Waitrose have made application to sell alcohol at the Shell Garage – no objections.

Mrs Dobson confirmed that Virtgen had won their appeal to put six flagpoles up.

Clerk to send Mr Aldridge email addresses for the Councillors so that he can copy them in on future planning application matters.

### **51/18 – Safety Audits**

Mr Lord has completed his audits but the remaining are outstanding. The Chairman will bring this up at the next meeting.

## **52/18 – Correspondence**

Key Individual Network System (KINS) – PCSO Katie Hyde had emailed the Clerk to explain how KINS works. Basically, it is a database with key individuals for the area so that if an event or an incident occurs then the relevant people have the information to pass on to communities who may be affected. It is really just a specific point of contact for each area. Mr Kneen confirmed that he is happy to be our contact and the Clerk is to send him Chris Allen of Collingham’s email address as he is their contact.

The Clerk has received a letter from Robert Jenrick MP in relation to GDPR. He included a copy of a letter he had received from Margot James MP, the Minister for Digital and Creative Industries. The letter basically said that she was aware that small Parish Councils, whilst they are not exempt from the law, describing them as “Public Authorities” it gives them additional obligations above and beyond those placed on other small organisations including the appointment of a Data Protection Officer. She has tabled amendments that will take them off the Public Authorities for data protection purposes. However, small Parish Councils will still need to continue to protect personal data.

War Heritage Day posters have been received and will be displayed on the village notice boards.

Mrs Dobson informed the Council that she has had a meeting with Highway England in relation to the Traveller Site together with Kevin Sharman of County Hall. Mrs Dobson told them that she wanted the tunnel under the A1 “blocked” so that vehicles can’t gain access into the village. The footpath and the cycle path will remain open. Mr Allen confirmed that he does occasionally use the access route, but Mrs Dobson felt that it would be the best outcome for the village if the access was closed.

## **53/18 – Any Other Business**

Mr Lord confirmed that the field on Holme Lane with the stable and caravan is up for sale.

A resident had asked Mr Lord about the hedge on the corner of Hargon Lane which is blocking the footpath. Mr Cammack is to give the Clerk the name and address details for her to write to the resident and ask them to cut the hedge.

Meeting closed at 20:10

## To Do List

- The Chairman is to talk to Doug Lyne about a quote for the picket fence and also when he is going to cut the grass for the Festival
- Raise the question of Langford PCC's cheque with Mr Wright at the next meeting as it has yet to be cashed.
- Mr Aldridge to send Mrs Dobson a copy of his planning objection to Folley Lane
- Clerk to send all Councillors' email addresses to Mr Allen.
- Clerk to send Mr Kneen Chris Allen's email
- The Chairman is to send name and address of resident on Hargon Lane regarding the overgrown hedge.