

WINTHORPE WITH LANGFORD PARISH COUNCIL

Minutes of the meeting of the Finance Committee held at 7.00 p.m. on Thursday 21st of July in the Village Hall, Winthorpe

Present – Mr A Leary (Chairman), Mr L Cammack, Mr R McClymont, Mr P Farmer, Mr M Kneen and Mr D Richardson

Apologies – Mr B Allen, Councillor M Dobson, Mr D Aldridge and Mr B Wright

No apologies - Mr G. Thompson

Clerk – Mrs S Sillery

Declarations of Interest – None

Minutes of the Last Meeting – Minutes of the last meeting held on the 21st of April 2016, copies of which had been circulated, were taken as read and approved accordingly.

Matters Arising from the Minutes

The situation regarding the adding of Mr R. Allen to the Santander account is still ongoing. Mr Allen will take the necessary identification into the branch. As confirmed in previous minutes, this situation is not having a detrimental effect on the running of the account.

The action to identify the land which the Parish Council owns is still a work in progress and is an ongoing action. Mr Cammack is to pursue this

Accounts

The Clerk confirmed that very little activity had taken place with the accounts. The bill for May's grass cutting of £444.78 had been paid as authorised at the last meeting and the Clerk's wages for July had been debited.

The balances of the accounts as at 14th July 2016:

Current Account - £ 2,193.09
Holding Account - £10,529.38
Festival Account - £ 612.08
Events Account - £ 73.58

Financial Regulations -Standing Orders and Code of Conduct

There has been some confusion over this item.

The revised paperwork had been sent out via email but not everyone had read it therefore it was decided to leave this item on the agenda for the next meeting thereby giving everyone the chance to read through it. The

Clerk to resend the paperwork together with the Constitution for the Youth Club. The Chairman confirmed that he had amended the Standing Orders and Code of Conduct to reflect changes in legislation and also the additions of sub committees to the Parish Council.

Internal /External Auditors Comments

Mr Cammack had received notification from the Auditors that the dates on the public form that had been put up in the village informing residents of the time period to make any queries was incorrect. This has now been amended and the 29th of July is the final day in which residents can question the Parish Council about the accounts.

To date, no requests have been received. Once this date has elapsed it is expected we will hear from the Accountants with their report.

Duncan Richardson said he was comfortable with the accounts. He said that once we have got the festival out of the way, he would do an informal audit of the accounts. He reiterated that he hoped previous problems that occurred with the festival would not be repeated i.e., rushing to reimburse people without getting Parish Council approval.

Mr Cammack assured him that following discussions with the organiser, Mrs S. Mashedor, these lessons have now been learnt and he was satisfied that all was in place to cover the event.

Mr Richardson asked if Parish Council members were on the Festival Committee and it was confirmed that Mr Cammack and Mr McClymont both were.

Car Parking is to be allowed on the Cricket Field for the Festival but there needs to be Marshalls here and also at the Community Centre entrance.

Any Other Business

At this point in the meeting, the Clerk was asked to leave so that her salary could be discussed and reviewed. Mr Cammack had taken independent advice on this and it was agreed that the salary would be increased from the current monthly rate of £154 to £170. This is based on 14 hours per month at a rate of £10/hour and £30 to cover postage, printer ink, etc. The increase is to take effect from the 1st of August. This was unanimously agreed by the finance committee.

Meeting closed at 7.28