

# WINTHORPE WITH LANGFORD PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on Thursday 19<sup>th</sup> November 2015 in the Village Hall, Winthorpe commencing 7.30 pm

**Present:** Mr L Cammack, Mr D Aldridge, Mr M Kneen, Mr G Thompson, Mr B Allen, Mr P Farmer, Mr B Wight and Mr A Leary

County Councillor/District Councillor – Councillor M Dobson

Parish Clerk (PC): Mrs S Sillery

**54/15 - Apologies for Absence – Mr R McClymont**

**55/15 - Declaration of Interest – Mr P Farmer – Planning Application - Dial House Gainsborough Road**

**56/15 - Minutes of the Last Parish Council Meeting held on Thursday 15<sup>th</sup> October 2015**

Minutes of the last meeting, copies of which had been circulated, were taken as read and approved as a correct record. Proposed Mr Wright and seconded by Mr Leary

**57/15 – Matters Arising from the Minutes**

Mr McClymont had sent a report in relation to the bins at the Skate Park – Mr Cammack to clarify with Mr McClymont exactly what is required.

Councillor Dobson requested that she be sent the Minutes and Agenda prior to the next meetings.

Thomas Brewer Charity – Mr Cammack confirmed that the Charity needs to be amended as there are currently limitations on how the funds can be utilised. Peter Foden is looking into this with the Charity Commission and Mr Cammack will talk to him about it to get an update for the next meeting. Councillor Dobson suggested taking to Michael Gamage (Solicitor) who knows all that there is to know about Trusts if the Council need professional advice. Mr Cammack to talk to Peter Foden and then contact Michael Gamage.

Following correspondence to Mr Wes Smith regarding the trees on his property, no response has been received. Councillor Dobson is to take this up.

Playground Report – Mr Thompson confirmed that the slope is in need of repair as it is coming away and will arrange a quote.

Verge Cutting – Councillor Dobson confirmed that we can only claim for this year's costs and cannot go back retrospectively. The contact for this is Mike Keeling.

Doug Lyne – Invoices for grass cutting are now just for the Parish Council and he will be invoicing the Community Centre and Cricket Club separately.

Planning Request – Elm Tree Farm – Mr Aldridge had been to see this and confirmed that the plan was to remove a hedge and replace with a fence. Mr Aldridge felt that this was in order. However, Councillor Dobson suggested looking at the planning application on the Internet. She will talk to Martin Russell about this matter.

NSDC Framework Report – Mr Cammack confirmed that he had read this document but that it had no bearing on the village.

Lime Chippings – Parish Clerk to email Councillor Dobson with costs.

Bench opposite Fleet Cottage can be moved but it was suggested that if the willow tree was trimmed the bench could be used. Mr Allen to ask Pip North of Stubton to quote for this.

Cricket Club Gate – Mr Allen to ask Pip North to look at this with a view to repair.

Memorial Bench – It was suggested that we ask the Probation Service to repair the bench. Mr Cammack to ask Mr S Jackson as he is the best contact.

Post Office for the Village – As we need to find a potential venue for a pop up Post Office, Mrs Frances Kelly (Chair of the Community Centre) has shown interest in allowing the Community Centre to be used. Parish Clerk to send the email correspondence to Mr Cammack for him to pass on. Mr Cammack also to check if the Village Hall would be suitable and what costs either venue would levy.

Radar Trap – There have been two volunteers so far and Councillor Dobson suggested that we need between 4/6. She suggested contacting Councillor Chris Allen at Collingham to arrange to borrow their gun and also conduct training. The Parish Clerk is to make contact. Councillor Dobson confirmed that she may purchase another gun next year which could be shared between Coddington, Winthorpe and Barnby. All the health and safety needs to be put in place together with adequate training.

Mr John Wilson of Branston Close wanting to trim trees in his garden which overhang the Burial Ground. There were no objections to this.

Safety Audit – Mr Cammack had emailed this out and some reports were returned back on the evening of the meeting. These are to be checked to see if any subsequent work is required.

Following the letter sent to the Chief Executive of the Showground, the Parish Clerk confirmed that she had not received a reply. However Councillor Dobson had been copied in on an email and Councillor Dobson will forward it to the Clerk. It would seem that the correspondence confirms that there is little that can be done by the Chief Executive and that the fault lies with the Highways Agency and that he would appreciate us writing to them. Mr Allen felt that they did not have sufficient people parking cars and that the signage was poor when there were more than one event being held.

Safer Neighbourhoods – there will be a meeting in March which they would like to hold at the Community Centre. Yvette Wellard will send the Clerk confirmation of the date so that she can contact John Nelson to see if the Centre is available and also to contact Mrs Frances Kelly to see if there will be a charge.

Street light out on Gainsborough Road outside the Village Hall – Clerk to report on Notts CC website.

### **58/15 – Invoices**

Invoice from Party Time for fireworks for the village bonfire of £2,206.07 including VAT.

Two BACS payments have been made, £180.00, including VAT, to the Newark Advertiser for the Bonfire Advert and £756.00, including VAT, to Doug Lyne for grass cutting. These payments were made by BACS transfer for speed so as not to incur any penalties. It was confirmed that so long as such transactions were reported in the minutes, they would be allowed bearing in mind they are not carried out under dual control.

Mr Cammack went through the figures of the Bonfire:

Income

Admission	£2,745.00
Food Sales	£272.03
Donation from "Burger Man"	£200.00
Donation from "Chestnut Lady"	£15.00
Total Income	£3,232.73

Expenditure

Fireworks	£1,838.39*
Newark Advertiser	£150.00*
Propane Cylinder	£11.99
Blow Torch	£79.99
Sand	£6.76
Total Expenditure	£2,087.13

Balance £1,145.60

\*Excluding VAT

Mr Cammack confirmed his disappointment in the net profit given the amount of work that had been put in.

It appeared that there were lots of people apparently trying to get 6 people in on a family of 4 ticket. Mr Cammack suggested not pre-selling tickets next year which should prevent ticket abuse.

There had been some additional outgoings such as the blow torch and the propane cylinder and these are one off purchases. To continue with a good display, the fireworks sub-committee agreed to spend more on fireworks than last year.

It was also suggested that rather than the visiting vendors give us a donation, we ask for 10% of their profits.

It was agreed to distribute the profit as follows:

Winthorpe Primary School	£100.00
Newark First Aid	£100.00
Collingham Young Farmers	£150.00
Winthorpe & Coddington FC	£50.00
Winthorpe Youth Club	£745.60

### **59/15 – Planning Applications**

Letter received from NSDC dated 6.11.15 confirming that permission has been given for work to conifers at Holmeville House, Holme Lane had been approved

Letter from NSDC dated 4.11.15 about amended planning application for Sainsburys store at the junction of Kelham Road. The Council had no objection to this proposal.

Application for planning by Mr R Smalley for work at 53, The Woodlands has been approved by NSDC

Letter from NSDC 13.10.15 confirming approval of tree works at Mill Close, 23 Gainsborough Road, by Mrs S Leach

Letter from NSDC confirming planning application approval to Mr C Hickman of Linford, The Spinney

Letter received from NSDC 28.10.15 in relation to a planning application by Mr P Farmer for a two storey rear extension, door replacement, driveway gates and drive. This was discussed and it was agreed that if the work was done sympathetically there was no objection.

### **60/15- Embankment Clearance**

Trees have been purchased for the embankment by Mr S Jackson (Former Chairman) with various individuals offering to give donations for the trees, minus the VAT, which the Parish Council can claim back. It was agreed, after some discussion, that this was an inappropriate way of trying to claim back VAT. It was agreed that the Parish Council would refund the cost of the trees to Mr Jackson and then people could make donations as they saw fit to cover the cost of the trees. Mr Aldridge is to arrange collection of the donations. Mr Cammack is to discuss this with Mr Jackson to prevent any reoccurrence.

### **61/15 – Correspondence**

Email received from David Barthorpe on behalf of the Allotment Holders with a request to be allowed to keep bees on the allotments. The matter was discussed and it was agreed that there would be no objection to this on the understanding that the bee keepers had sufficient training and experience in the keeping of bees. Mr Cammack to email to Mr Barthorpe with the council's views in this regard.

Email received from Miles King of Midlands Rural Housing asking to come to a Parish Council Meeting to discuss sustainable housing within the village. Mr Cammack to contact Miles King for further information regarding further development in the village.

Email received from Mike Keeling re Grit Bin – Mr Cammack has met up with Mr Keeling and it has been agreed that another grit bin will be put by the Church. Councillor Dobson is kindly paying for this on behalf of the Council.

Email received from NSDC regarding expansion of the Garden Waste Collection Service. This means that from 1<sup>st</sup> April 2016, the villagers will have the option of a “brown bin” to put their garden rubbish in. There will be an annual cost of £30. Collection will be every 2 weeks between March and November and monthly from December to February. NSDC will provide full details to each resident in the village in January 2016.

### **62/15 – Any Other Business**

It had been agreed that any event that uses the Parish Council such as the Annual Village Bonfire, Village Festival and Defibrillator Disco, should comply with sub-committee rules which allow the Parish Council some control over the event. For example, Mr Thompson Bonfire and Mr Cammack Defibrillator and those members of the Parish Council would be on each sub-committee, Mr Cammack to email the document to each Councillor for comments.

### **Santander Account**

It would seem that we have a second Santander account that we were not aware of. This account has a balance of £492.96. Clearly this account has not been declared to the Auditor so Mr Leary will write and inform them accordingly.

### **External Auditor**

Mr Cammack has spoken to Duncan Richardson about the possible changes should the Parish Council decide not to have an external auditor. Mr Richardson confirmed that he is not an auditor; first and foremost his experience is in banking. He felt that he was too close to the village and that it would not be ideal for him to take a greater role. It was discussed that for the relatively small fee of £150.00 per annum, it was better to retain services of Grant Thornton to keep everything transparent. Mr Leary will write to Mr Richardson to see if he wants to continue with his current role. Mr Cammack to look for the correspondence previously sent to Mr Richardson.

Mr Farmer welcomed the 20 mile per hour advisory sign outside the school.

Meeting closed at 9.30 pm

### **TO DO LIST**

Mr Cammack – Talk to Mr McClymont about the bin to make sure we know which one we need to order

Mr Cammack – Contact Peter Foden or the other Trustees regarding the Thomas Brewer Charity

Councillor Dobson – Chase up Wes Smith re trees

Mr Thompson – obtain quote for repair work to slope at the Playground

Parish Clerk (PC) – Email Councillor Dobson regarding the cost of the lime chippings

Mr Allen – Contact Pip North in relation to the trimming of the willow tree and the repair of the Cricket Club gate

PC – Forward Post Office correspondence to Mr Cammack

PC – Write to Highways Agency once email received from Councillor Dobson

PC – Report Street light out Village Hall, Gainsborough Road

PC – Pay Party Time Invoice

PC – Sent Santander figures to Mr Leary

Mr Cammack – Check files for letter sent to Duncan Richardson 18 months ago

PC – Post VAT return now completed and signed

PC – Reply to NCFa with Focal Point details when received from Mr Cammack

Mr Cammack – Email to David Barthorpe about the keeping of bees on the Allotments

Mr Cammack – Put a piece in Focal Point about the availability of brown bins from NSDC

Mr Cammack – Contact Miles King at Midlands Rural Housing for further information.

PC – Write to Councillor Chris Allen at Collingham to ask if we can borrow Radar Gun

PC – Ensure Councillor Dobson receives minutes and agenda

Councillor Dobson – Talk to Martin Russell about the request at Elm Tree Farm to replace a hedge with a fence.

PC – Check payment to Newark Stroke and Aphasia Group as this appears to have been paid twice

PC – Send cheques to the various recipients following the bonfire