

Winthorpe – with – Langford Parish Council

Minutes of a Meeting of the Finance Committee held on Thursday the 16th July 2015, at 7 p.m. in the Village Hall, Winthorpe.

Present: Mr D.W.T.Aldridge, Mr R, B Allen, Mr L.Cammack, Mr P.Farmer, Mr M.Kneen,, Mr A. Leary, (Chairman), Mr R.P.McClymont, Mr B.Wright.

Internal Auditor – Mr D.Richards.

Acting Clerk: Mr S.N.Jackson.

Apologies for absence:

Mr G. Thompson – due to business commitment – accepted.

County Councillor and District Councillor Mrs M.C.Dobson – holiday.

Election of Chairman

It was proposed by Mr Cammack, seconded by Mr Aldridge and agreed unanimously that Mr A.Leary be elected Chairman of the Finance Committee until May 2016.

Declarations of Interest.

There were no declarations of interest relevant to items on the agenda.

Minutes of the Last Meeting.

Minutes of the last meeting held on the 16th April 2015, copies of which had been circulated, were taken as read and approved. Proposed by Mr Wright and seconded by Mr Aldridge.

Matters Arising from the Minutes.

There were no matters arising from the minutes.

Quarterly Accounts – April – June 2015.

A copy of the quarterly accounts covering April to June 2015 were circulated and discussed and a number of questions answered by the Chairman and also Mr Aldridge, who had undertaken this in the absence of a Parish Council Responsible Finance Officer.

The accounts were approved and accepted.

The Chairman outlined in detail the present position with regards to the Annual Return, which had been delayed and a new date agreed with the auditors.

The Internal Auditor, Mr Richards, detailed a number of procedural issues with which he was not happy i.e.

- a) No Invoices provided for the Bombfire Night Celebrations.
- b) No VAT papers for the last half year.
- c) Payments to suppliers not made and left outstanding.
- d) Accounts concerning the grass cutting for the Cricket Club far from satisfactory, with no copy invoices kept and charges not invoiced to the Cricket Club on a regular basis.

During the full discussion which followed the Chairman confirmed that positive action had now been taken on all of these matters, especially the grass cutting arrangements and payments, as clearly shown in the Report with the papers for the Parish Council meeting to follow.

It was proposed by Mr Cammack, seconded by Mr Wright, and approved without dissent, that the Council adopt the Annual Governance Statement.

Any Other Business.

There was no further business.

The meeting closed at 7-40 p.m.