

**WINTHORPE WITH LANGFORD PARISH COUNCIL MINUTES OF THE MEETING HELD ON  
THURSDAY 19<sup>TH</sup> MARCH 2015 AT 7.30PM IN THE VILLAGE HALL**

**PRESENT:** Mr D Aldridge, Mr R Allen, Mr S Jackson (Chairman), Mr A Leary, Ms S Masheder, Mr R McClymont, Mr L Cammack,

**1. APOLOGIES FOR ABSENCE:**

Mr G Thompson – Work – Accepted  
Mr B Wright – work- accepted  
CC/DC M Dobson – compassionate – noted  
Miss S Tomlinson – illness- noted

**2. DECLARATIONS OF INTEREST:** None

**3. RECEIVE AND ACCEPT:**

The minutes of the meeting held on Thursday February 15<sup>th</sup> had been circulated. It was proposed by Mr McClymont and seconded by Ms Masheder that the minutes be taken as read and signed by the Chairman.

It was noted that the agenda had been circulated and posted later than the required date. The Chairman asked if members were prepared to hold the meeting in view of this. All agreed that the meeting should continue.

**4. MATTERS ARISING FROM THE MINUTES:**

A, 2015 Parish Council Elections. It was noted that the Clerk will circulate details of the process and relevant forms to all members over the forth coming weekend and she will arrange for collection and submission to the required authority.

B, Mr Aldridge raised a number of concerns with the previous months minutes. The changes are noted in italics below:

C.Mr Aldridge had asked that the minutes and agendas *be reordered in date order on the Parish Council web-site.*

D, The Clerk had written to the District Council, with the assistance of the Chairman, to highlight the issue of traffic congestion along the A1133 and A46 arising from the traffic leaving and entering the Showground on Drove Lane *when there are events at the Showground.*

E, The Clerk had responded to the planning query *regarding planning reference 14/01947/FUL* received last month.

F.The Chairman explained that the Chapel Lane road works had now been completed.

G,Traffic Congestion A1133/Showground roundabout

Mr Leary asked if a response had been received from the District Council regarding the traffic congestion along the A1133/A46 when events were being held at the Showground. The Chairman responded saying no response had been received to date. Concern was expressed by members over the continuing traffic congestion following recent events at the Showground experienced over recent weeks. It was agreed that the Clerk would be asked to write again to the District Council and Cllr Dobson and the Showground

authorities to ask that some action is taken to ensure that appropriate traffic management arrangements are made by the event organisers or the Showground authorities. It was suggested that appropriate arrangements should be in place for any event expected to attract more than 1000 cars.

E, Reference 4F from last month. Mr McClymont asked if the details of the standard constitution had been circulated. The Clerk was asked to ensure that this was done.

#### **5. FINANCE:**

A, To approve expenditure at 19 March 2015.

Unfortunately due to the Clerk's illness on the night and the late notification of the agenda and papers the financial tables had not been widely circulated to members and so the Chairman proposed that they be deferred to the next meeting.

In discussion a number of issues regarding the financial arrangements and processes were raised. Mr Leary as Chair of the Finance Committee was asked to speak to the Clerk and gain assurance that correct and appropriate arrangements and processes were in place and to ask Mr Richardson, as Internal Auditor to conduct a review of the cash book and payments and minuted agreement dates to ensure that these were being made in a timely manner. He was asked to ensure that these concerns were agended at the next Finance Committee and that appropriate resolution and assurance was received. Should any concerns remain then the matter would be considered again at the following full Parish Council and appropriate action recommended.

It was noted that Mr Lynne had complained about the lateness of payment of two invoices. The Clerk was asked to speak to him to resolve the issue.

A cheque for £382.20 remained in the cheque book and the Clerk was asked to resolve this.

#### **6. PLANNING:**

A, An planning application had been received regarding heavy goods vehicle parking at Lowfield farm Langford. The members, after discussion, agreed that there was no objection to this parking provided there were no plans to increase the present number of vehicles being parked.

B, The planning authority had written to the Parish Council regarding a modification proposal received for the garage development at the property adjoining Wren Cottage on Gainsborough Road. After considering the proposed modification the members agreed to respond to the planning authority and lodge an objection to the proposed modification on the grounds of site, new height and the proposed extended use of the building.

#### **7. EMBANKMENT CLEARANCE:**

A, The Chairman reported that the embankment clearance had been completed. The tree surgeon now had work to do before work on the the site was complete. He reported that a garden centre had responded and donated some shrubs to plant on the embankment. The Clerk would be asked to follow-up on the letters sent to other garden centres to see if further donations would be forthcoming.

It was agreed to recommend that the weeds now growing are sprayed. It was noted that the Probation service were planning to visit three times per annum to maintain the grounds.

#### **8. 2015 Elections**

This matter had been previously discussed earlier on the agenda.

### **9. Correspondence**

It was noted that the clerk had received a note about the Best kept Village Competition. It was agreed not to support an entry.

### **10. AOB**

A, Tree overhang from properties opposite Chapel Lane on Gainsborough Road.

It was reported that a number of comments had been received from villagers regarding tree overhang which was causing damage to cars when 2 cars were passing at that point of the road. It was agreed to ask the Clerk to write to the properties concerned and ask them to make arrangements to cut back the tree growth from the road way.

Similarly an overhanging hedge from The Lodge on Gainsborough Road was also restricting the footpath. The Clerk was asked to write to the resident and ask for the hedge to be trimmed back from the footpath.

Mr McClymont raised the issue over trees at the far end of the new burial ground site on Hargon Lane. This had been raised with him by a neighbouring resident. It was agreed that these trees could be trimmed back.

B. it was reported that some of the the dog bins do not seem to be emptied. The Clerk was asked to investigate and resolve.

C, it was noted that the footpath from the Lord Nelson pub over the Park and on to the A46 was being used by motor cycles. The Clerk was asked to write to the District Council and ask for suitable measures to be put in place to prevent motor cycle access on to the footpath from the bridge across the drainage dyke.

The meeting closed at 9 pm.

**Actions**

**When**

**Who**