

## **Minutes of the Meeting of the Parish Council held on Thursday 15<sup>th</sup> June 2023 at the Village Hall commencing at 7.30pm.**

**Present:** Mr P Smith (Chair), Mr B McClymont, Mr B Wright, Mr M Kneen, Miss A George, Mr B Allen

**Clerk:** Mrs C Smith (deputising for Mrs S Sillery)

**District Councillors:** Mrs L Dales

Potential Councillors: Mrs L Cutts, Mr C Bentley

**Visitors:** Mr M Brown

Before the meeting started, Mr Smith clarified the role of visitors and when they could have an input. Mr Brown thanked the council for financial information provided and which is available on the website. He commented that there did not appear to be a comparison with last year's figures. Mr Smith pointed out that the Parish Council is not a business, they follow procedures which include both internal and external auditing, which Mr Brown acknowledged.

**57/23 Apologies for absence:** Mrs S Sillery, Mr A Leary, Mr P Farmer

### **58/23 Appointment of new Councillors**

Mr Smith welcomed Mrs Cutts and Mr Bentley to the meeting. There had been two vacancies; two applications received, and details had been circulated before the meeting. Councillors were invited to vote, and each candidate received 6 votes from the 6 councillors present and were duly elected as Parish Councillors for Winthorpe with Langford.

Those attending then introduced themselves to the new councillors.

### **59/23 To Receive and Accept the Minutes of the Parish Council Meeting held on the 18<sup>th</sup> May 2023**

No comments had been received in relation to the minutes when previously circulated, so they were posted on the website. Mr McClymont commented that in matters arising (49/23) he had not said there was a free-standing wooden clock. Subject to this amendment, the minutes were proposed as a true copy by Mr Kneen and seconded by Mr McClymont

### **60/23: Matters Arising from the Minutes**

- Mr Smith has produced a table of responsibilities for the council – item 10 on the agenda.
- Cricket club proposed planning application – nothing has been posted yet
- Warm spaces – funding has still not been received and there will be no changes to the name or purpose of the group until this had been received.

- Defibrillator for Pocklington Crescent – there has been some confusion over the supplier of the defibrillator, and all agreed the same supplier should be used for all 3 defibrillators. Mrs Dales may need to revisit the forms for the defibrillator, to include specific names, not just ‘parish councillor’. Mrs P Lockwood will be added, plus Mr Kneen
- Meeting with Councillor Derby – this has now happened - item 7 on agenda.
- Signs for the Spinney – Councillor Dales confirmed there is still work to do on this and it may be some time due to other commitments.
- Flagpole – Mr Smith confirmed that Mr Andy Conning had volunteered to manage the flags. Mr Conning now has the keys, flags and a list of key events when flags should be flown.
- Quarry liaison – Mr Kneen clarified that funding was still available, and we could put forward a project for funding at any time. Guidelines are available on how to do this.
- Safer Neighbourhood meeting – Mr Kneen advised that this was well attended. A Neighbourhood watch leaflet has been produced and distributed by volunteers, along with 2 window stickers to each home.
- Parish Clerk – Mr Smith has now had a few communications with a potential candidate who has previous experience as a Parish Clerk. As there is no meeting in August, this may be a good time for Mrs Sillery to work with the new clerk for the handover with a new clerk to be in place for the September meeting of the PC. Mr Wright wished to record his appreciation for how well Mrs Sillery has served the parish council.

### **61/23 A46 Update**

A lengthy consultation document has now been sent to the Think Again group. Although a new chair has not been appointed for the group, Mrs S Conning is co-ordinating meetings and discussion with the local district council to get thoughts together.

- The A46 Think Again Group have been asked to sign up to a “Statement of Common Ground”
- Their next meeting is 17 July
- An article is going in the July edition of Focal Point

### **62/23 Neighbourhood Plan Update**

Copies of the plan are now available on the website and advertised on twitter and all Parish Noticeboards; hard copies are available in the Lord Nelson. Thank you to Mr D Loach-Martin who has now delivered fliers to all properties in the parish.

- The consultation period runs from 5 June to 16 July 2023.
- There is a web link for comments – we would like as many comments as possible from residents
- Anyone who does not have on-line access will be encouraged to keep a note of their comments and inform the parish clerk or any parish councillor

- Meetings will be held in the Village Hall 2.00 to 4.00 pm and 7.00 to 9.00pm on 29 June. It is anticipated there will be 25-30 people at each meeting. We may need to hold more meetings if there is higher attendance.

Following this consultation process the Working Group will then meet again and agree any changes needed. Following this process Newark and Sherwood DC together with other stakeholders will then be involved and will take control of the document. They will then hold a referendum involving everyone in the village – more than 50% of the votes will need to be in favour. It will then become a live planning policy document.

### **63/33 District/County Councillor Update**

Mr Smith had received representations from a resident about the plastic grass at No 2 Gainsborough Road, and discussions ensued about the access to the site, the choice of shrubbery and visibility of the chalets. Mr Kneen stated that the current set up should not be allowed to proceed. The curvature (visibility splay) of the entrance was the key issue, not the astroturf. Mrs Dales stated that the application was going to enforcement.

The Internal Drainage Board are currently looking into the water quality of the Fleet. This has also been referred to the Environment Agency and investigations are ongoing. It was thought that a septic tank associated with the old Mint Leaf restaurant may be a source of contamination.

The first meeting with Councillor Darby, Mr Smith, Mr Kneen and Miss George had now happened, providing good background thinking and a good response on most issues. Councillor Derby is facilitating a meeting with Via on 28 June. Issues to be raised include:-

- Road width outside Winthorpe House to be improved.
- Legacy issues on paths to be addressed.
- Lowering the speed limit from Winthorpe roundabout the Langford to 40 mph.

Mr Bentley was concerned about enforcing the speed limit, as people may ignore it. Mr Smith advised that the A1133 was local authority / police responsibility. Mr Kneen added that he had requested extra road markers for the approach to the turn into the village from the A1133 to replace those that have gone missing over the years

### **64/23 Invoices for approval and any other financial matters**

In view of Mrs Sillery's illness, it was agreed to defer financial matters to the next meeting when she could provide the update .

### **64/23 Planning Applications/updates (if any)**

No new applications have been received since the last meeting.

23/00715FUL Annexe, The Cottage, Gainsborough Road – Change of use and external alterations to create one independent dwelling including sub division of residential land associated with The Cottage.

Mr Kneen had noticed that a couple of phrases in the PC objection had been redacted by Newark and Sherwood DC. When he queried why, he was advised that certain statements would be redacted if felt inappropriate by the Planning Team. They did however confirm that the issues raised were being pursued separately. It is still considered that the PC wording was factually correct, and the email exchange will go on file.

### **65/23 Parish Councillor Responsibilities**

Mr Smith shared a list of 56 responsibilities with names allocated to several of the duties. He then worked through the list, inviting volunteers to fill the gaps.

- Village website – Mrs Cutts volunteered to support Mr Smith with getting the new website on-line but would not be able to support the ongoing updates.
- N&SDC issue reporting – Mr Bentley agreed to feed in anything relating to the five key areas of Local/County council reporting and all Utilities etc.
- General events – Mr Smith will talk to Mrs Day in view of the success of the events she has run recently to see whether she would be happy to pick this area up.
- Notice boards – Mrs Dales suggested this should be the responsibility of the new parish clerk.
- Facebook – Mrs Cutts agreed to set up a new parish council account and this will be set up alongside the new website launch
- It was agreed that each parish councillor would take responsibility for issues in their own location as outlined in items 37-45 on the Table of Roles and Responsibilities
- Winthorpe Primary School – Mrs Cutts is happy to liaise with the school but would be concerned about the time commitment if she became a school governor. Mr Smith to check with the school what this would involve.
- Maintenance of benches – Mr Bentley will monitor the condition of the benches.
- Businesses Liaison – Mr Brown will be happy to support this when he understands the scope of the role.

### **66/23 Parish Maintenance and General Works:**

Any practical work covered by the Lengthsman scheme e.g., bus shelters, benches, bins etc should be fed back to Mr Kneen. Repainting the bus shelter and road markers has already been scheduled. As any contractor must have insurance, two have been identified – one who already does work for Collingham will be starting work for us in July and another contractor who is also a reserve fireman may be available for 2-3 hours at any time.

Work will start week commencing 19 June, cutting the overhanging bush on Hargon Lane and tidying the grassed area at the corner of Hargon Lane and Gainsborough Road. Mr Allen will also advise Mr Kneen of an overhanging branch on Hargon Lane.

Dog bins will start after 24 June, with six bins due to be installed by the end of June. Mrs Dales is checking if there is support available for installing the dog bins.

Week commencing 3 July – historic road markers will be re-painted.

A grit bins audit was suggested, and Mrs Dales agreed to find out if grit bins could be provided free of charge. She will also find out if a drop curb on the public foot path at the end of Hargon Lane will be provided by the County Council, as this seems to have been an oversight from many years ago.

### **67/23 Correspondence:**

A letter was received asking if the Parish Council wished to be included in the beacon lighting on 6 June 2024. All agreed this was a good idea – we can commit to it later.

Correspondence from a parishioner suggested the grass across the village had been 'scalped'. The general consensus was that the council were doing the right thing and that the current approach to the grass cutting programme would continue .

Mr Kneen commented that somebody had been cutting the grass by the Fleet, near the Lord Nelson. It is now looking very tidy.

### **68/23 AOB:**

- Essential work on A46. - Mr Allen reminded the council that the Winthorpe roundabout would be closed overnight on 1/2 September and 8/9 September. He was concerned that emergency vehicles could still gain access if required.
- Newark Showground Truck Fest – Mr Allen commented that last year some of the trucks were blasting their air horns when entering/leaving the site. This needs banning. Mr Smith will email the Chief Executive of the showground to suggest this.
- Winfest – on 17 June, the owner of Winthorpe House will be holding a party which coincides with Winfest. Mr Smith has spoken to the relevant parties who are working in co-operation with each other.
- Jubilee Field/Coronation Bank – Mrs Smith reminded the council that Lynne Preece from The Sherwood Forrest Trust had put forward a suggested design for tree planting and a re-design of The Jubilee Field. She and Miles Harriman will be invited to the next meeting for discuss this. Mr Smith will let the new councillors have a copy of the design.

Meeting closed at 9.42 pm